

English 1/ Block 3/ Style sheet after the hero's journey papers.

Form:

- Final drafts must be typed, on one side of the sheet of paper.
- Double space.
- Use point 12. Do not use bold. Use italics if you need to stress a word or phrase.
- Do not put extra spaces between paragraphs.

Capitalization rules:

- Classes: names of languages (English, Spanish), classes with letters or numbers after them (Algebra A), and classes with special names (Geometry Concepts, Freshman Foundations).
- Relationship terms: Dad but not her dad, Mother but not their mother, Nana but not my nana.
- The proper name of a building or institution but not the generic name: Portola Junior High and Kaiser Hospital but not junior high or a hospital

Miscellaneous:

- Avoid inappropriate language such as “pissed off” unless that language is absolutely necessary to your writing.
- Do not use the term “etc.” Give further examples instead of using this short cut.
- Avoid beginning sentences with “So” and “Well.”
- Spelling words to be careful of:

a lot	wouldn't	doesn't	knew
friend	English	each other	San Francisco

Dialogues: Remember that each new person to speak needs a new paragraph. Also be careful about punctuating quotations.

Jason said, “Why do we always have to do what you want to do? Sometimes I want to be the one who chooses what we are going to do.”

“What are you talking about?” replied Nicole indignantly. “Are you saying that I am the one who wanted to go to this movie? If you recall, you were the one who arranged the whole thing.”

“Excuse me,” said Jason. “I was the one? I was the one who decided to go to Titanic a *second* time? Me? The one who hated the movie the *first* time?”

“Yes, you,” she hissed. “You chose the movie, you chose the time, you chose to go with Tanya and James.”

“Enough. I give up. You believe what you want to believe and I'll believe the truth.”